Carbon County Rural County Grant Program

Economic Development Grant Funding

CARBON COUNTY UTAH

Purpose/Introduction

The Carbon County Rural County Grant Program (RCGP) is designed to address the economic development needs of Carbon County, which may include:

- business recruitment, development, and expansion;
- workforce training and development; and,
- infrastructure and capital facilities improvements for business development.

Carbon County has approximately $60,000 in grant funds for potential projects. A dollar for dollar (50/50) match will be required. Cash and/or in-kind matches will be considered. Average requested awards will be between $1,000 and $10,000 though larger grant requests up to $60,000 may be considered. Eligible applicants include the following:

- for-profit businesses;
- non-profit organizations; and,
- local government entities.

All applicants must be located in Carbon County. Examples of eligible grant projects include, but not limited to:

- affordable housing developments (excluding single (1) home construction);
- infrastructure development (housing and commercial);
- new commercial building construction and/or existing commercial building expansion;
- new or upgraded equipment and/or machinery;
- value-added agriculture expansion; and,
- new or uncommon industry investments.

The following projects/expenses are ineligible for the RCGP:

- project area is not located in Carbon County;
- short-term payroll, utility or other operating expenses;
- project does not provide business development, job creation or economic incentive to Carbon County;
- project is not current on property taxes, has an invalid/unapproved business license or conditional use permit, or is in violation of any other applicable federal, state or local rule, regulation or requirement.

Upon submission of the application, the applicant will be pre-qualified and then required to present the project to the County Economic Development (CED) Board in order to be awarded funding. Applicants must submit the following documentation with the application:

- current W-9;
- business license issued by Carbon County or local municipality (if applicable);
- documentation of matching funds;
- IRS determination letter (**nonprofits only**)
- request for confidentiality form; and,
- letter of support from the local municipality representative or Carbon County economic development director.

Grant Application Deadline and Submission Details

Grant Deadline:

April 1, 2021 by 5:00 pm

Applications are to be submitted to Carbon County Economic Development in one (1) of the following ways:

1. Email:
   cced@carbon.utah.gov

2. Mail:
   Carbon County Economic Development
   751 East 100 North, Suite 2600
   Price, Utah 84501

3. In-Person:
   Carbon County Economic Development
   751 East 100 North, Suite 2600
   Price, Utah 84501

Grant Approval Process

Applicants will be required to attend and present at a CED Board Meeting before final approval will be given. The CED Board meetings are the third Thursday of each month at 3pm (subject to change if a quorum is not in attendance).

Reporting Requirements

Reporting criteria will be in coordination with the business but will require criteria including; jobs created, development progression, and overall business status over the duration of the project. Project must adhere to the timeline as presented to the CED Board. Projects will be required to report to the CED Board after completion of the project and one (1) year after completion date.

Questions and Contact Information

Rita Vigor, Carbon County Economic Development & Tourism Director

Phone: 435-636-3295

Email: cced@carbon.utah.gov

CARBON COUNTY RURAL COUNTY GRANT PROGRAM 2021

Application

ENTITY INFORMATION		
Legal Name:		
Trade Name (DBA):		
Address:		
City:	State:	Zip:
Mailing Address (if different):		
City:	State:	Zip:
EIN/SSN:	Utah Business Entity Number:	
Primary NAICS Code and Industry:		Year Established:

PRIMARY CONTACT INFORMATION	
First Name:	Last Name:
Title:	Email:
Work Phone:	Mobile:

Section 1: General Project Information

Please provide a detailed project description in the space below.

If more space is needed, please attach a separate document.

Please describe the anticipated economic development impact of the project (i.e. job creation, property tax, etc).

If more space is needed, please attach a separate document.

Please provide a timeline of the project.

If more space is needed, please attach a separate document.

Number of Full-Time Job Creation:	Number of Part-Time Job Creation:
Avg. New FT Salary:	Avg. New PT Salary:

Section 2: Budget Information	
Funding Amount Requested:	
Cash Match Amount:	In-Kind Match Amount:
Please provide a budget of the anticipated project including and detailing the required match of one to one. *If more space is needed, please attach a separate document.*	

Section 3: Business Agreement & Signature

The following required documents are attached to the application:

- ☐ current W-9;
- ☐ business license issued by Carbon County or local municipality (if applicable);
- ☐ IRS determination letter (**nonprofits only**)
- ☐ documentation of matching funds;
- ☐ request for confidentiality form; and,
- ☐ letter of support from the local municipality representative or Carbon County economic development director.

I authorize the Carbon County CED Board to verify the information provided in this application and the accompanying documentation of my application. I agree that an audit may be performed to verify the information and representations set forth herein.

If awarded, I agree to retain documentation related to this application and to any uses of the funds for a period of not less than 5 years.

I am authorized to submit this application and accept this grant on behalf of the entity name in this application. Funds provided through this agreement and application are considered government financial assistance. If audit findings determine that any funds were obtained or expended by the recipient in violation of this program or application, I agree to make full repayment of those funds.

Name:	
Signature:	Date:
Title:	

Conflict of Interest Disclosure Form

Date:_____

Name: _____

County/City Office: _____

Position within the City/County: _____

Please describe below any relationships, transactions, positions you hold (volunteer or otherwise), related parties or circumstances that you believe could contribute to a conflict of interest between the Carbon County Rural County Grant Program and your personal or professional interests, financial or otherwise:

_____I have no conflict of interest to report

_____I have the following conflict of interest to report:

1._____

2._____

3._____

I hereby certify that the information set forth above is true and complete to the best of my knowledge.

Signature:_____

Date:_____