



Carbon County
Job Description

Title: Part-Time Nursery Crisis Worker	Job Code:
Department: Children's Justice Center	Effective Date:
Reports To: Director	Last Revised:
Part Time	FLSA Status: Non Exempt

Overall Responsibility:

Crisis worker is responsible for caring of children, handling crisis calls, and house keeping
Work hours are **Monday – Friday shift work (8:00 a.m. – 12:00 p.m., 12:00 p.m. – 4:00 p.m., and, or 4:00 p.m. – 8:00 p.m., including on call hours. On-call hours are Monday thru Friday, 6:00 p.m. – 8:00 a.m. Saturday and Sundays 12-24 hour on-call shifts. Schedule will be rotated with co-workers.**

Key Tasks and Responsibilities:

Provide adequate love and care for children ages birth to 11 years old
Cook, feed, and bathe children
Schedule families in for crisis/respice according to nursery contract guidelines
Refer families to neighboring agencies
Keep up on assigned cleaning duties

Skills and Attributes:

Ability to work well with children who may have been abused or neglected
Must maintain highest standards of confidentiality
Must be able to work under pressure
Must have knowledge of basic child care

Experience Requirement:

High School Diploma
Pass a yearly background check
CPR/First aid certified (yearly)
Obtain and maintain current food handlers permit
Must be at least 18 years of age
One year's prior experience in a child-care setting

Physical Effort/Environment:

Lifting up to 50 pounds
Mostly indoors with some work outside
May occasionally deal with hostile parents

May occasionally deal with children who have severe problems
Talking especially where one must convey detailed or important instructions or ideas accurately, loudly, or quickly
Able to hear average or normal conversations and receive ordinary information
Average, ordinary visual acuity necessary
Ability to apply logical or scientific thinking to a wide range of intellectual and practical problems
Able to deal with very difficult concepts

Employee Signature

Date

Supervisor Signature

Date